

Kingwood Center

900 Park Avenue West - Mansfield, OH 44906 - 419-522-0211

www.kingwoodcenter.org - email: info@kingwoodcenter.org

EMPLOYMENT APPLICATION

Name	Phone No.
Address	
City, State, Zip	
Position(s) applying for:	
Expected salary: _____ Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary <input type="checkbox"/>	
Seasonal <input type="checkbox"/> Starting Date: _____ Ending Date: _____	

WORK EXPERIENCE (Start with present or most recent employer)

Employer	Dates	To
Address	Telephone	
Position	Salary	
Supervisor	Reason for Leaving	
Duties/Responsibilities		
Employer	Dates	To
Address	Telephone	
Position	Salary	
Supervisor	Reason for Leaving	
Duties/Responsibilities		
Employer	Dates	To
Address	Telephone	
Position	Salary	
Supervisor	Reason for Leaving	
Duties/Responsibilities		

TRAINING COURSES (list training courses or seminars completed)			
COURSE TITLE	SPONSOR	LENGTH	DATE
EQUIPMENT OPERATION (list machinery and equipment which you operate proficiently)			
EDUCATION			
High School		Grade Completed Diploma?	
Address			
College		Years Completed	
Address		Degrees Completed	
Major/Minor			
OTHER QUALIFICATIONS - Attach additional pages if necessary			
If you are under 18 can you provide required proof of your eligibility to work?			
In the last seven years, have you been convicted of a felony or misdemeanor?			

It is the policy of Kingwood Center not to tolerate unlawful discrimination with regard to the terms and conditions of employment. Kingwood Center will not engage in, or condone, or tolerate discrimination in any form based upon race, color, sex, marital status, disability, national origin, ancestry, age (40 or over), or military service/veteran's status.

Any employee who has a good faith complaint of discrimination or is aware of discrimination occurring in the workplace is expected to bring it to the immediate attention of their supervisor or the director.

All employees of Kingwood, whether seasonal, part-time or full-time, are employed "at-will", and their employment with Kingwood may be terminated at any time, for any reason, with or without cause, and without resort to progressive discipline.

I verify that the above information is true, and I understand that falsification of any of the above information may result in my immediate termination or denial of employment. I also authorize Kingwood Center to contact any references or previous employers I have provided to gather information relative to my qualifications.

Signature	Date
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